

AGENDA



For a meeting of the
SCRUTINY COMMITTEE
to be held on
TUESDAY, 15 OCTOBER 2013
at
10.00 AM
in
WITHAM ROOM - COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM. NG31 6PZ
Beverly Agass, Chief Executive

Committee Members:	Councillor Paul Cosham, Councillor Reginald Howard (Chairman), Councillor Mrs Rosemary Kaberry-Brown, Councillor Michael King, Councillor David Nalson, Councillor Helen Powell, Councillor Bob Russell, Councillor Bob Sampson, Councillor Ian Selby, Councillor Mrs Judy Smith (Vice-Chairman) and Councillor Frank Turner	
Scrutiny Support Officer:	Jo Toomey	Tel: 01476 40 61 52 E-mail: j.toomey@southkesteven.gov.uk

Members of the Panel are invited to attend the above meeting to consider the items of business listed below.

1. COMMENTS FROM MEMBERS OF THE PUBLIC

To receive comments or views from members of the public at the Committee's discretion.

2. MEMBERSHIP

The Committee to be notified of any substitute members.

3. APOLOGIES

4. DISCLOSURE OF INTERESTS

Members are asked to disclose any interests in matters for consideration at the meeting.

Your council working for you

5. ACTION NOTES TUESDAY 20 AUGUST 2013

(Enclosure)

- Minutes of Previous Meeting

6. UPDATES FROM PREVIOUS MEETING

7. FEEDBACK FROM THE EXECUTIVE

8. ANNUAL REPORT 2012/13

Report number PPMO05 by the Head of People, Projects and Performance.

Enclosures:

- PPMO 05 - 2012-13 Annual Report - Celebrating Our Success
- PPMO 05 Appendix 1 - 2012-13 Annual Report - Celebrating Our Success

9. PROCUREMENT LINCOLNSHIRE

Enclosure:

- Procurement Lincolnshire - briefing note

10. REPORTS FROM WORKING GROUPS

11. WORK PROGRAMME

Enclosure:

- Scrutiny Committee Work Programme - October 2013

12. REPRESENTATIVES ON OUTSIDE BODIES

13. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT

ACTION NOTES

SCRUTINY COMMITTEE
TUESDAY, 20 AUGUST 2013



COMMITTEE MEMBERS PRESENT

Councillor Paul Cosham
Councillor David Higgs
Councillor Reginald Howard (Chairman)
Councillor Vic Kerr
Councillor Michael King

Councillor David Nalson
Councillor Bob Russell
Councillor Bob Sampson
Councillor Ian Selby
Councillor Frank Turner

OFFICERS

Community Engagement and Policy
Development Officer (Carol Drury)
Principal Democracy Officer (Jo Toomey)
Community Safety and Licensing Service
Manager (Mark Jones)
Economic Development and
Regeneration Lead (Corrine Garbett)
Economic Development and Investment
Service Manager (David Mather)

Superintendent Phil Vickers (Lincolnshire
County Council – Safer Communities
Team)

2 members of the public

11. COMMENTS FROM MEMBERS OF THE PUBLIC

Two members of the public were present at the meeting.

Comment from Michael Worth

Mr Worth spoke about the issuing of parking penalty notices in Market Place, Grantham by parking wardens. He gave an example of a penalty notice issued in that area which had been cancelled on the grounds of insufficient marking and signposting. He stated that the issue of signage had been reported to Lincolnshire County Council's Highways Team but no action had been taken in 6-months. Mr Worth said he believed penalty notices were still being issued in this area, which people were paying. He suggested this was a reason why members of the public might feel aggrieved and car parking wardens might feel threatened carrying out their duties. Mr Worth left photographs of the areas to which his comment related.

Comment from Sue Verel

Following experiences with a number of different Councillors dating back to 2012, Ms Verel asked whether the general public could have confidence in Councillors. She left copies of a file she had compiled for the information of Committee members.

The Chairman gave Mr Worth permission to speak during the meeting following the Annual Report 2012/13 item. Mr Worth thanked the Committee for extending the opportunity for members of the public to speak at its meetings.

12. MEMBERSHIP

The Committee was notified that Councillor Higgs would be substituting for Councillor Mrs Smith and that Councillor Vic Kerr would be substituting for Councillor Powell for this meeting only.

13. APOLOGIES

An apology for absence was received from Councillor Mrs Kaberry-Brown.

14. DISCLOSURE OF INTERESTS

No interests were disclosed.

15. ACTION NOTES FROM THE MEETING HELD ON 11 JUNE 2013

The action notes from the meeting held on 11 June 2013 were noted.

16. CCTV

The Chairman welcomed Superintendent Phil Vickers to the meeting. Superintendent Vickers was a Lincolnshire Police officer on secondment to the Safer Communities Team at Lincolnshire County Council.

He explained that Lincolnshire Police and Lincolnshire Police Authority received regular requests from district councils for funding contributions to their CCTV services. This issue had also been raised with the Police and Crime Commissioner following his election November 2012.

Members were informed that CCTV arrangements differed greatly across the county. There were six CCTV control rooms that operated a different number of hours a day, using different technologies, platforms and ways of recording and providing evidence. The issue of CCTV was raised at a meeting of the Lincolnshire Community Safety Partnership when the Police and Crime Commissioner said he would not fund the different CCTV arrangements across the county and challenged members of the Community Safety Partnership to develop a more financially efficient, co-ordinated solution.

Lincolnshire County Council commissioned an independent technical feasibility study of possibilities for CCTV in Lincolnshire. As part of the report, consideration was given to different operating models potential income streams and technical issues. The draft report was made available to community safety partners in July 2013, when a number of technical corrections were made prior to the preparation of the final report. The final report would be presented to the Police and Crime Commissioner who would consider whether he was prepared to commit any funding to CCTV.

Superintendent Vickers summarised the findings in the technical study including the required investment and potential savings of moving to a countywide CCTV model with one or two control rooms. The level of support for these proposals had varied between districts, which meant that changing the operating model would not be possible in the short-term.

To provide a more integrated approach in the medium term, Procurement Lincolnshire was working with the Safer Communities team and community safety partners. When districts needed to replace and update their equipment, Procurement Lincolnshire would co-ordinate contracts so that the platform on which all districts were working was compatible. Potential advantages which were highlighted included remote monitoring during an emergency where local monitoring might not be possible and opportunities to change the county CCTV model in the medium to long term.

Committee members thoroughly considered the presentation and asked a range of questions.

The costs associated with new operating models which were provided in the feasibility study were based on bespoke new equipment and bolt-ons to make current hardware compatible. It was not anticipated that there would be an opportunity to generate income from the sale of old equipment because of the rate at which it would become obsolete.

Members were informed that the feasibility study provided a technical analysis of different models only and did not make any recommendations. Using Procurement Lincolnshire to develop a combined platform was not considered in the report.

Some concern was expressed that aligning the platforms used by the six control rooms would prove more expensive than changing the operating model. It was suggested that cost-benefit analysis of this might be useful. Members were informed that providing a platform from which all authorities could work would not increase costs as equipment would be only be replaced in-line with each district's renewal schedule. A common platform would not mean all authorities had to use the same supplier, but that the requirement for compatibility would form part of the technical specification for the contract.

Some Councillors were concerned about whether, with the speed at which technology advanced, it would be possible to establish a common platform when equipment had life cycles of five and ten years. The Community Safety and Licensing Service Manager informed Members that, if necessary, bolt-ons could be purchased to enable the transmission of images to other control rooms in an emergency.

The Committee asked how it could be kept abreast of the work that was being undertaken with Procurement Lincolnshire. They were informed that there would be ongoing liaison between Procurement Lincolnshire and the relevant officers from each district council.

Councillors were informed that the costs quoted in the technical report did not include all potential expenses of changing the operating model. Additional costs could be incurred as part of any release of staff.

There was some discussion about the beneficiaries of CCTV and how footage had contributed to the prosecution of offenders. Superintendent Vickers explained that the police force and police authority had not made contributions to CCTV, citing national guidance which stated a police force should not make financial contribution to CCTV systems or control public space CCTV systems. While members noted the provision of CCTV was a discretionary service, they argued its availability was of particular benefit to police officers. The Superintendent argued in favour of the wider benefits for local communities, businesses and visitors.

The Chairman thanked Superintendent Vickers for his presentation and answering members' questions. The Committee showed their appreciation with a round of applause.

Following discussions, Members agreed how they wanted to follow-up after the meeting.

Recommendations:

That the Chairman writes to Superintendent Vickers

- 1. Thanking him for attending the meeting***
- 2. Asking for a copy of the draft and finalised technical reports***
- 3. Asking for a written copy of the brief that has been given to Procurement Lincolnshire***
- 4. Asking who will carry out cost-benefit analysis of any contract in which Procurement Lincolnshire is involved***

17. GRAVITY FIELDS FESTIVAL 2012

The Economic Development and Investment Service Manager and the Economic Development and Regeneration Lead presented a report which

summarised outcomes from the Gravity Fields Festival in 2012. They gave an overview of performance against each of the eight objectives:

- To deliver a science and arts festival celebrating Sir Isaac Newton attracting 12-15,000 participants. *There were an estimated 37,000 attendances plus an additional 50,000 people who listened to radio broadcasts of 'Giant Steps' on BBC Radio Lincolnshire.*
- To engage with 25 local schools. *27 schools and colleges from the local area participated.*
- To work with 200 volunteers. *150 volunteers were engaged from a variety of community groups.*
- Involve 20 community groups. *18 community groups were engaged.*
- To attract participation of over 100 businesses. *120 businesses participated.*
- To secure direct or in-kind funding and sponsorship of £100,000. *Excluding ticket sales, the project attracted £85,000 direct funding and £50,000 of in-kind support.*
- To generate revenue income equivalent to 65% of total available ticket sales and merchandising. *43% of possible ticket sales achieved.*
- To generate the equivalent of £50,000 worth coverage in local, regional and national media. *The estimated value of media generated was £80,000.*

Members' attention was also drawn to other outcomes:

- 25% of people who purchased tickets for events lived 45 minutes or more from Grantham. The normal percentage experienced by the Guildhall was 5%.
- The number of customers on the Guildhall's mailing list had increased.
- The twitter feed attracted 4,000 followers, which was a greater quantity than the long-running Cheltenham Science Festival.
- Work in association with Lincolnshire One venues showed an increase in engagement from 12% to 32.4%.
- In booking acts, Arts Centre staff had experienced greater awareness of Grantham.
- 36 compliments were recorded on the council's 'comments, compliments and complaints' system.
- New and stronger relationships were built with businesses, organisations and venues.

Members asked questions and made comments about the outcomes from 2012. In response to questions, officers explained the methodology for calculating the equivalent cost value of media and measuring footfall during the transformation of the town event.

Officers added that satisfaction surveys were conducted during the event, which were being used to inform the shape of the Festival for 2014. A brief

presentation was then made which summarised plans for 2014.

The five-day festival would run from 24 to 28 September 2014 (reduced from 8 days in 2012). Fringe events, including a possible business innovation conference, would take place outside this period. The organisational structure for 2014 was similar to 2012 however a patron, Dr Valerie Gibson, had been appointed. Membership of the steering group had also experienced some small changes.

Members were informed of key milestones for the project. Work was underway to secure funding. Heritage Lottery funding had been awarded while the announcement of whether Arts Council funding had been awarded was expected in September. A media announcement of the dates was planned for October 2013 with a public programme launch in January 2014. Tickets would go on sale in April 2014.

A number of objectives had been agreed, against which performance would be measured following the festival. A number of success criteria had also been put in place. It was hoped that objectives would still be deliverable despite the shorter duration of the festival.

In preparing the programme for 2014, the value for money of different elements was evaluated. The transformation of the town had the most impact but was also high cost. The evaluation considered that academic speakers and family programmes provided the best value for money, meaning they would feature prominently in 2014. The assessment identified that the dramatic pieces only had a low to medium impact.

The key risks to the project were highlighted. Members were assured that these were actively managed as part of the Council's risk arrangements.

During discussions, the timing of the festival was queried. Members were advised that the festival was scheduled for the end of September to maximise the participation of schools.

The officers were thanked for their presentation and Members wished them well for the 2014 festival.

18. DEFIBRILLATOR SCRUTINY REVIEW

The Committee's Defibrillator Scrutiny Review was considered by Cabinet at its meeting on 1 July 2013. Cabinet were supportive of the principle behind the report but had asked for additional work on finance and the liability of the organisation. Members tasked officers to research these areas and feedback to Cabinet.

The Chairman of the working group thanked those members who had been involved for their efforts.

Action Point

That the Community Engagement and Policy Development Officer and the Principal Democracy Officer respond to questions on the defibrillator Scrutiny Review posed by the Cabinet.

19. DRAFT ANNUAL REPORT 2012/13

The Committee agreed the draft annual report as circulated subject to one amendment on page 11.

The second paragraph of section 10.0 should be amended to read:

“Alan Thomas and Sharon Cuff (representing Procurement Lincolnshire) attended the meeting on 9 April 2013 and took note of the recommendations made within the Committee’s Scrutiny Review.”

The annual report would be submitted for the information of Council at its meeting on 12 September 2013.

20. WORK PROGRAMME

The Committee noted the work programme. It was agreed that the text on page 6 relating to Procurement Lincolnshire should be amended to reflect the wording of the Committee’s annual report.

21. REPRESENTATIVES ON OUTSIDE BODIES

Councillor Cosham informed the Committee that as a representative on the Welland and Deepings Internal Drainage Board, he had attended a demonstration of drainage equipment.

22. CLOSE OF MEETING

The meeting was closed at 12:33pm.

REPORT TO SCRUTINY COMMITTEE

REPORT OF: Head of People, Projects and Performance

REPORT NO: PPMO 05

DATE: Tuesday 15 October 2013

TITLE:	2012/13 Annual Report: Celebrating our success	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	N/A	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Cllr Paul Carpenter: Governance & Communications	
CONTACT OFFICER:	Sam Selby (Performance Management Officer) Tel: 01476 40 65 46 E-mail: s.selby@southkesteven.gov.uk	
INITIAL IMPACT ASSESSMENT: Equality and Diversity	Not required	Full impact assessment Required: No
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS		

1. RECOMMENDATIONS

That Scrutiny Committee notes the performance achieved for the year 2012/13 and considers any appropriate initiatives or actions that they may wish to request.

2. PURPOSE OF THE REPORT

This report shows the years performance and a priority update for 2012/13. It shows progress made on our projects and strategic performance measures that are used to monitor our journey towards achieving our priorities.

3. DETAILS OF REPORT

The report gives a summary of projects that have been delivered during 2012/13 and provides the end of year results for our strategic performance indicators.

4. RESOURCE IMPLICATIONS

There are no resource implications to this report. Any actions detailed to address performance will be met within existing resources.

5. RISK AND MITIGATION

Data Quality is a key feature of a performance management framework and underpins the decision making process of the authority.

6. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

None

7. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications directly arising from this report.

8. COMMENTS OF FINANCIAL SERVICES

The report forms part of the overall performance management framework of the council. There are no specific financial issues emanating from the data. Cash flow and income implications are managed through either the collection fund or individual departmental budgets.

9. COMMENTS OF DEMOCRATIC AND LEGAL SERVICES

This report is made to Scrutiny Committee to inform it of the progress made in respect of performance measures and projects. This report will also be presented to the Cabinet for consideration and recommendation if appropriate.



Celebrating our success

HOW DID WE DO? REFLECTIONS ON 2012-2013
South Kesteven District Council



STAMFORD • GRANTHAM • BOURNE • THE DEEPINGS

Torch ignited fantastic community spirit

The year in South Kesteven will always be remembered for fantastic community events.

Although we made considerable progress in all our priority areas which will be detailed elsewhere in this report, 2012-13 will go down as the year when the Olympic Torch Relay visited all of our market towns and the time we chose to launch our Gravity Fields Festival celebrating the work of Grantham's most famous son, Sir Isaac Newton.

The Torch Relay passed through South Kesteven on three separate occasions – it was in Grantham on 28 June, Stamford on 3 July, and Market Deeping, Thurlby and Bourne on 4 July.

The torch was also in Stamford earlier in the year as part of the national dress rehearsal for the event.

The district council was responsible for providing security, crowd control and all arrangements to ensure the safe passage of the Torch throughout the district.



The Torch Relay attracted very positive publicity nationally and locally



Police estimates put the crowd numbers in Grantham and Bourne at 20,000 each; 15,000 in both Stamford and Market Deeping and 5,000 in Thurlby – some 75,000 people in total!

A network of volunteers from the community worked closely with us to make sure the days were a huge success. They dealt with all manner of issues, from lost children to helping drivers plan their routes and keeping the spirits of the crowd high during some torrential thunderstorms in Grantham.

Visitors on Torch Relay days also enjoyed activities and community events put on to entertain the crowds. This ranged from international cooking demonstrations and sampling, to local dance and singing groups and demonstrations by local sports clubs.

The Torch Relay attracted very positive publicity nationally and South Kesteven was particularly mentioned for both its good preparations and the Olympic dressing of the towns with colourful flags and bunting ■

Gravity festival brought the house down

Our first ever Gravity Fields Festival celebrating the life and work of Grantham's most famous son, Sir Isaac Newton, was voted a huge success by local people and businesses alike.

The week-long event saw more than 100 shows and talks and many were complete sell-outs.

The finale evening – called Transformation of the Town – featured an aerial theatre company involved in the opening ceremony of the Olympic Games who performed an act representing the planets in the skies over the Guildhall.

Police estimated the town centre crowd at between 10,000 and 12,000 and the processions involved 1,000 school children and representatives from local groups who were dressed in costumes they had made over the summer.



**MORE THAN
100 SHOWS**

It's a fact...

On the first Saturday of the Festival

7,000 people

visited the George shopping centre in Grantham – 2,000 more than on the previous Saturday

The weekly increase in shopper footfall during the Festival was

11.7%

This compares with a national average weekly increase of 1.9%

Based on our success, the Arts Council immediately invited a bid for the 2014 event

The Festival marked the start of an **on-going campaign** to raise the profile of South Kesteven as a place to visit and invest

Positive publicity about the town and district was secured not only in the local Press but also on BBC's Look North, East Midlands Today, Radio 4, Classic FM, in national newspapers including The Times and the Independent, in science journals and on Lincs FM. The total value of this positive exposure is estimated at £80,000.

Recycling campaign to boost even better results

Our recycling performance has slightly improved. During the year our rate increased from 49.25% of the total to 49.5%. A district wide education campaign is planned for the summer which should result in a further improvement.

The number of fly tipping incidents has decreased significantly – from 663 last year to 386 this year. This is despite the changes in opening hours at the Household Waste Recycling Centres and the introduction of green waste charging – two actions that might have been expected to lead to increased fly tipping.

- Childhood obesity in children aged 10-11 has dropped from 17.87% to 17.48%
- There has been a big reduction in the crime rate

- The outturn of 44.48 incidents per 100,000 population is 15% down on the previous year and is lower than the county figure of 52.6
- Burglary is down. We average 2.48 incidents per 100,000 people which is less than the county average of 2.91 incidents for the same number of people
- The number of people visiting our leisure centres was 755,644 which exceeded the target despite the challenging economic climate
- Some 92,765 people attended events and shows at our arts centres. This figure does not include general users who view exhibitions which are not ticketed, guests to weddings and functions, coffee shop customers and tourists
- Our three major visitor attractions in the district – Belton House, Woolsthorpe Manor and Burghley House – attracted 328,457 visitors



Green flag is symbol of park quality

Green Flag status was marked at a special ceremony attended by councillors, SKDC staff and members of the Wyndham Park Forum.

SKDC's portfolio holder for green and healthy, Cllr John Smith, raised the flag. He said:

“ We are really proud of Wyndham Park and we now have the challenge of retaining the park's Green Flag Status year on year. We now need to look at improving the park further and I am sure that working in partnership we will be able to achieve this. ”

The park was given Green Flag status for the first time in July and joins 75 other parks in the East Midlands with the prestigious award.

The event also marked the launch of an appeal for historic photographs and memorabilia associated with the park.

SKDC and Wyndham Park Forum want to use the information to understand more about the park's heritage and to help secure future funding to develop key areas of the park ■

Grantham's Wyndham Park is flying the flag for quality



Laying more building blocks for economic development

Our ambitious plans to grow the economy have taken big strides forward during the last year.

We funded the redevelopment of historic Wherry's Mill in Bourne and an element of new build to create 14 apartments for the open market and retail and commercial units to rent, the first step in a wider regeneration project that we have established as a template for the future.

Commerce – and jobs – are a key feature of our forward planning and that's why the Southern Quadrant in Grantham includes permission for a 27 ha business park in addition to the 1.1m sq ft of distribution park known as KiNG31.

In Grantham town centre the Market Place and Wide and Narrow Westgate have already been transformed by major improvements and we are trying hard to take maximum benefit from the fact that we are only an hour away from London by train.

It is this spirit of enterprise that has been recognised by Lincolnshire County Council who have agreed to forward fund a £33 million southern relief road linking directly to the A1 which will add to Grantham's profile as a strategic, well connected place to do business which is recognised both nationally and internationally.

In Bourne we also supported BRM Day which celebrated the town's motor racing legacy and the day in 1962 when Graham Hill drove a British Racing Motors car to the Formula 1 World Championship. An estimated 25,000 people flocked to the town, including Hill's son Damon and then co-driver Sir Jackie Stewart ■

The number of economically active people has risen from 77.4% to 80.9% which is above the regional and national averages

Average earnings across the district have remained stable at just over £400 a week despite the continuing economic downturn



Million pound boost for first time buyers

First time home buyers in the district are being given a further £1 million helping hand onto the housing ladder by South Kesteven District Council.

The money will boost funds committed to the Local Lend a Hand partnership launched last year with Lloyds TSB – extending and continuing the project into at least 2014.

We launched the scheme last year with an initial pledge pot of £1 million, just over half of which has been committed, with more house purchases in the pipeline.

The successful partnership has so far enabled 18 people to buy their first home thanks to the fact that we have guaranteed up to 20% of the deposit required, meaning the buyer has to find just 5%.

On a typical £100,000 home, a first time buyer eligible under the scheme only needs to find a £5,000 deposit rather than the £25,000 now required by most lenders.

We are also raising Local Lend a Hand property price limits and therefore loan guarantee amounts.

The maximum property price the council would consider assistance with was £125,000, but this will now rise to £155,000 to widen the choice for buyers and take into account high prices in parts of the district.

Maximum loan size which could be considered was £118,750 but the new scheme will raise that to £147,250.

The average property value for the South Kesteven scheme is £97,529 and the average loan value is £90,111.

The guarantee pledge applies to second hand homes, thereby filling a critical gap for the many people who can afford a mortgage but cannot raise the 25% deposit normally required by a lender.



Our partnership has meant 18 people have been able to buy their own home

Lloyds TSB mortgage advice staff in Grantham, Stamford and Bourne are actively promoting the scheme.

SKDC is also considering extending the partnership to include the Leeds Building Society, possibly in 2014, and Teachers Building Society, available only to teachers and education workers.

It's a success story that we are keen to see expand, explains Cllr Linda Neal, SKDC Leader, who said:

“It's been a great success and we want to do more for would-be home owners across the district. We are hoping to help even more people into their own homes, stimulating the market and for many, making dreams come true.

“ Every first time buyer purchase triggers a further five property movements, all of which is good for the economy overall and fits with our aim to support good housing for all. ”

Landlords have their say

Private landlords and letting agents attended a special event organised by the council to voice their views on the district's housing priorities over the next five years.

Private rented housing accounts for 13% of homes in the district which means it plays an important part in meeting the housing needs of South Kesteven.



Home sweet home

3 Life saver honoured

6 F1 heroes roar into Bourne

8 Pull out and keep bin calendars

14 It's time to panto



SKtoday

THE MAGAZINE FOR SOUTH KESTEVEN RESIDENTS

WINTER 2012



This is the front cover of our winter edition of SKtoday which shows how we announced the first couple to benefit from our low deposit mortgage scheme.

Matthew Hodgkin and Marie Wyles told us they were paying out lots in rent and it would have taken them a long time to save up for a normal desposit.

With our help they got the keys to their own home at the turn of the year.

£4.7 million home improvement plans

Our tenants have benefitted from continued major investment by the council on its houses, plus quicker repairs and quicker turn-round time for properties between tenants.

Despite another year of reduced funding from central government, we have remained committed to investment in projects to directly help tenants of our 6,196 council managed properties.

Residents have seen improvements in kitchen and bathrooms, upgraded heating systems and re-roofing in the last 12 months after a capital investment programme of £4.7m. Rents on council properties have risen slightly but the authority is continuing to upgrade properties with schemes such as its successful external wall insulation scheme. This will benefit a further 700 homes over the next two years after insulation of 155 council owned homes and 28 privately owned properties were completed in the Earlesfield area of Grantham in 2012.

During this programme more than £1m was spent to help keep tenants warm and reduce energy bills - including new wall insulation and loft insulation plus replacement of soffits, fascias, gutter and downpipes.

In addition to saving energy costs for tenants, it is estimated that the work will prevent release of 25,000 tonnes of carbon dioxide into the atmosphere. Other programmes include £1.4m a year on replacing roofs, flat roofs and chimneys and upgrades of sheltered housing schemes such as Rectory Close in Barrowby Grantham which now offers improved accessibility following the installation of a new lift and the added benefit of new kitchens and bathrooms.

Repairs are being carried out more quickly and the average length of time that council homes are unoccupied between tenants has improved significantly over the last two years.

“It’s important to recognise how much we have spent on our housing stock”, explained Cllr Teri Bryant, portfolio holder for good housing.

“In the interest of efficiency, work is now carried out in an area by area approach which helps both our contractors and us to work more smartly to bring wide-ranging solutions to entire communities. It’s all positive action by this council to back up our priorities of delivering good housing for all, and helping reduce fuel poverty.” ■



During this programme more than £1m was spent to help keep tenants warm and reduce energy bills

Ready to build our first new homes of the 21st Century

Our decision to build council houses in South Kesteven for the first time since 1999 is due to begin bearing fruit in October – with the promise of more to come in the future.

We are about to start work on a two year £3 million building programme to create up to 30 new homes on sites in Grantham and Stamford. The first could be ready for occupation in late 2014.

All land to be developed is council owned and consists of former home and garage sites which have already been cleared of buildings.

Designs and layouts will be decided by the end of the summer for a mix of one, two and three bedroom houses and bungalows to go into the council's housing stock.

All will be built to ensure high energy performance, providing affordable warmth for residents, and could meet 'Lifetime Homes' standards; suitable for tenants of all ages and with ease of access for those with a disability or requiring wheelchair access.

Cllr Teri Bryant, Cabinet Member for Good Housing, said he was encouraged to see building work starting this year.

“ We are investing £1 million this year and a further £2 million next year. ”



Homes plans makes more jobs too

Housing legislation has changed, allowing us more flexibility in terms of building new homes. We are confident that this is the start of a building programme which will run for years to come, demonstrating our commitment to increasing our stock of social housing.

“As well as providing much needed homes in our district, the plans to build new homes will also generate construction jobs and secure many more with suppliers through the purchase of materials and services.”

Homes provided will comprise both houses and bungalows and, although there is no proposed sheltered accommodation, the mix of property types will suit tenants of all ages. It is also possible that some homes could be built to meet the specific needs of those with disabilities and each site will be assessed with a view to making the best possible use of the land available and having regard to what we know about the needs of the district.

During the year we have also made progress on big growth plans for the district which will see 7,000 new homes built on two major developments in Grantham – one to the south of the town and one to the north/west which will create employment and skills opportunities over a number of years and encourage people to live and work in the district.

We have also responded to housing demand by focussing on the way homes can be planned, developed and upgraded to enable people to live independently as they get older or as circumstances change ■



Multi-million pound projects completed in Bourne

Two major projects have breathed new life into Bourne.

The year-long £2.14 million Wherry's Lane improvement project has just been completed hot on the heels of the South Kesteven Community Access Point which means that district, county and town council services can all be accessed under one roof.

The new look Wherry's Mill and adjoining apartments and retail units are now for sale and let.

Work began on the Bourne Core Area development at the end of last year and the work has included the complete refurbishment of Wherry's Mill and a new building featuring ground floor retail and commercial units and 10 apartments have gone up next door.

The scheme fits in with the surrounding area and is the first step in a much wider regeneration scheme which will also include the creation of an area of serviced land suitable for future development.

The four apartments in the mill have already been sold and there is significant interest in the new build apartments as well.

Council leader, Cllr Linda Neal said: "Now that the development is complete you can really see the quality of the buildings and I am certain that before long there will be no apartments left for sale and businesses will be banging on our door to find out about these prime town centre units."

Nearby is the South Kesteven Community Access Point which opened to the public in March.

The facility means that as well as accessing district services like housing and planning, local people can check out a library book or even register a birth, death or marriage all in the same visit!

As well as being very convenient for everyone, the new centre also generates a saving of £80,000 a year to the council tax payer.

Cllr Neal said: "The building looks fantastic and I am really pleased with the end result. A lot of hard work went into this project but I am sure that the town's residents will feel that this is a project that has been worth doing as it has ensured the future of some of the town's key facilities."



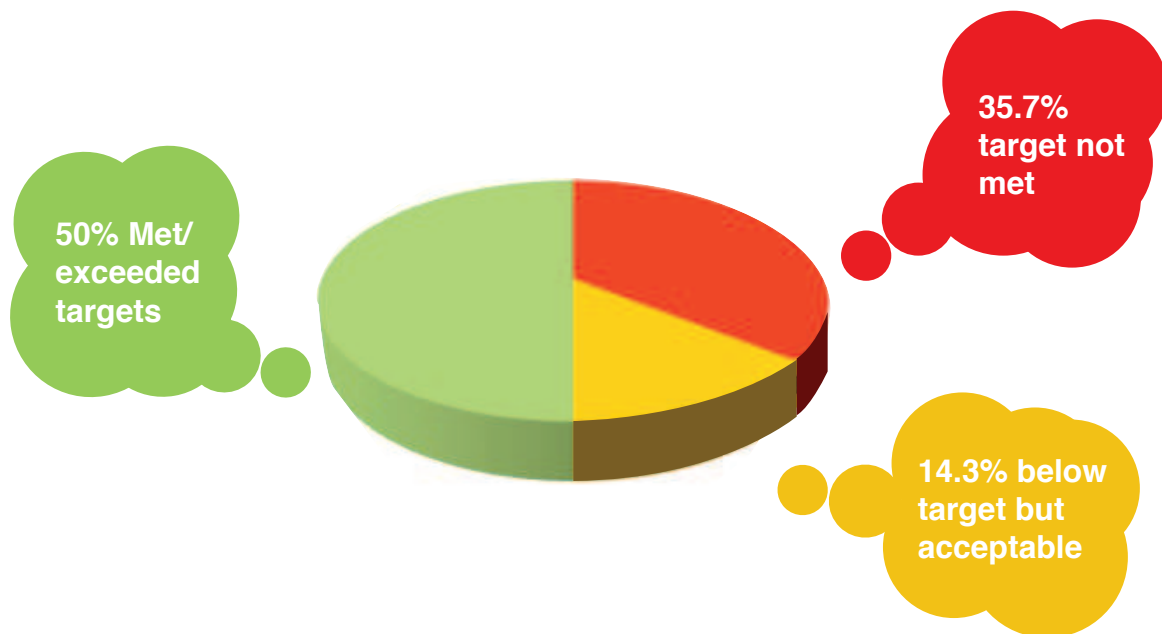
How do we measure success?

As well as our projects which you have read about during the first part of this document, we also monitor a set of performance measures that help us to determine whether we are delivering our priorities.

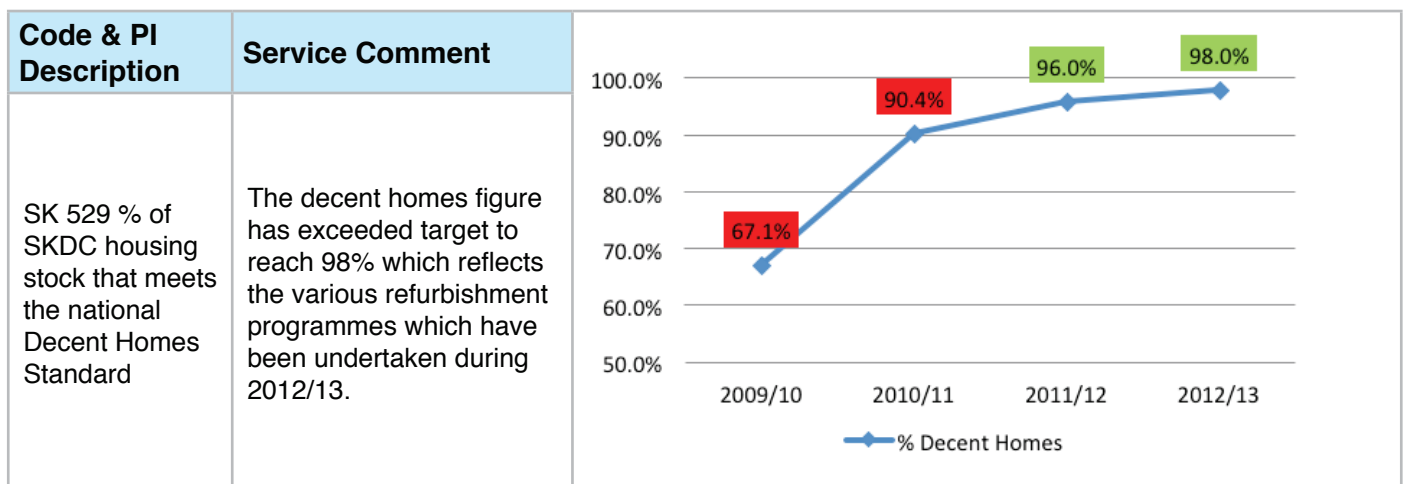
This is a mix of measures that give us a more rounded understanding of our business. We have used the measures in the following pages to monitor our progress throughout 2012/13.

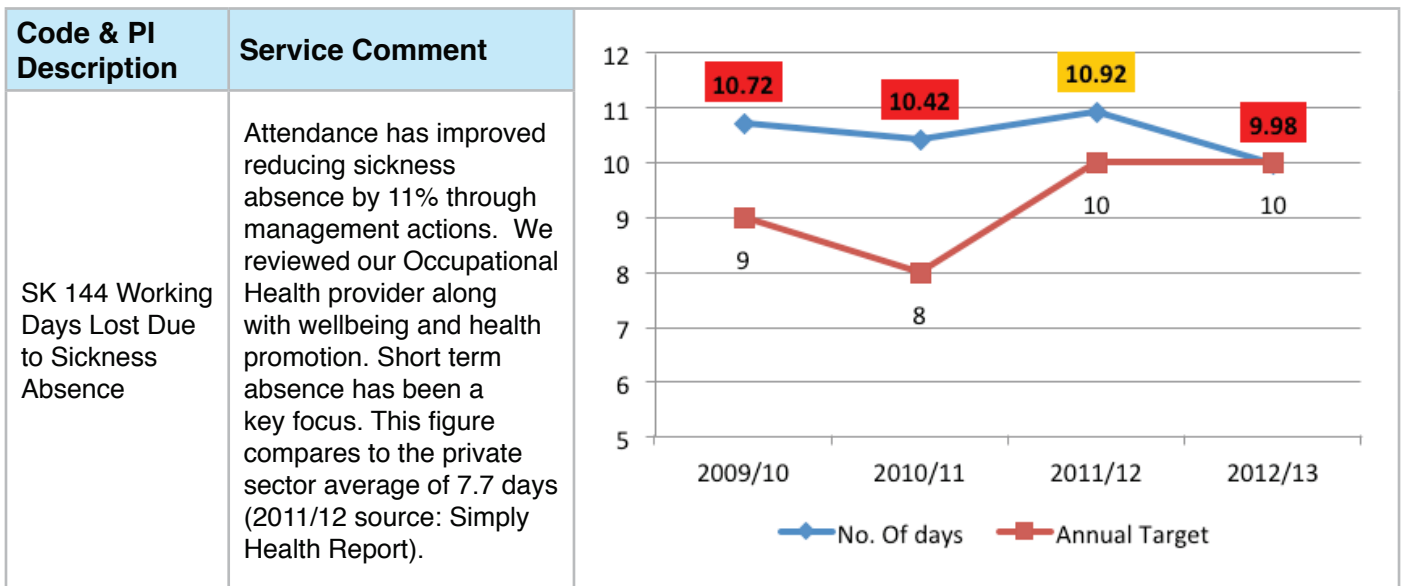
This group of measures are a combination of either targets set or are factual piece of data that tell us about our district.

Of those measures that were set targets we found that;

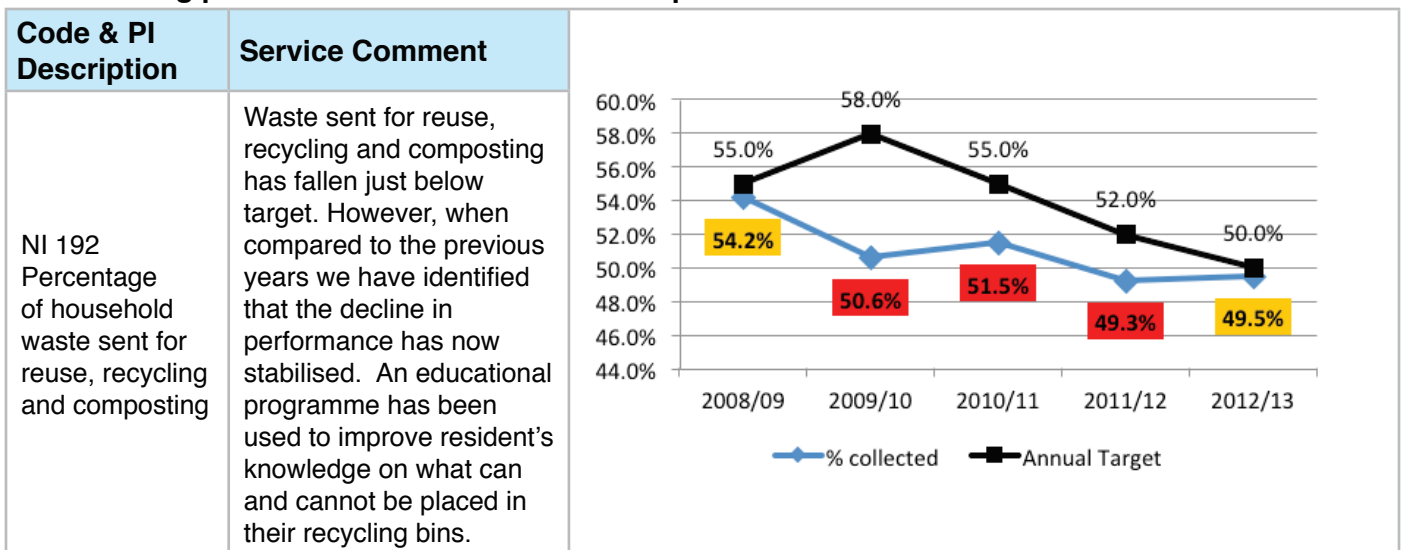


Here are some measures that have met or exceeded targets:










The following performance measures have not quite reached our ambitions:













Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Update
	Results		Results	
SK 429 Number of days taken to determine major planning applications (end to end times)	156.2	90	87.16	The average number of days taken to determine planning applications have not met their targets. However, we identified during the course of the year a set of actions to improve performance. These actions are now starting to show improvements in our planning performance.
SK 430 Number of days taken to determine minor planning applications (end to end times)	77.8	55	61	
SK 431 Number of days taken to determine other planning applications (end to end times)	70.8	50	56.26	
SK 432 Number of days taken to determine householder planning applications (end to end times)	52.3	45	50.91	

Corporate Priority Measures Report 2012/13 Year End




Grow the Economy						
	Code & PI Description	2012/13	Annual Target	2011/12	Have we improved?	Update
		Results	2012/13	Results		
	SK 209 % of Non-domestic Rates Collected	96.70%	98.20%	97.10%	N	<p>Since the start of the current economic downturn collection rates have fallen from 98.6% to 96.7%.</p> <p>To improve our collection rate a new recovery system has been implemented which has resulted in a completely automated recovery process and a comprehensive suite of customer improvements such as automated direct debit application process.</p>
	SK 484 Number of households in receipt of benefit	11,103	No Target	10,843	N	<p>The overall trend of total claimants in receipt of benefit continues to rise. However application profiles are now shifting towards customers that are experiencing a change in their financial circumstances such as reduced hours or pay reductions.</p>
	SK 489 Average earnings across the district (wkly)	£407.80	No Target	£401.7	Y	<p>Average weekly earnings across the district have remained stable.</p>
	SK 490 % of economically active people who are actively employed or seeking employment	80.9%	No Target	77.4%	Y	<p>% of people who are actively seeking employment or are employed has risen year on year. When compared to the regional (East Midlands 77.7%) and national (76.9%) our district remains above the current trend.</p>
	SK 491 Youth unemployment	32%	31.2%	No Target	N	<p>Youth unemployment (18 to 24 years old) has increased year on year across our district, which means when compared to regional (East Midlands 34%) it is below the trend but above national figures (30%).</p>

Keep SK clean, green and healthy

	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 506 Total CO2e emissions from all SKDC operations	7409	6390	7,102	N	<p>We have seen a sharp rise in energy use across our buildings this has caused our Co2e reductions to increase.</p> <p>Our gas usage for the year shows a large increase when compared to previous years. The effected buildings are:</p> <p>Leisure centres saw an increase of 36%, this is mirrored by our own buildings seeing a 26% increase and the biggest increase was seen at our Depot which increased by 61%. This is due to 2012/13 being a cold year and a drawn out winter, therefore our heating period was extended through March 2013.</p>
	NI 192 Percentage of household waste sent for reuse, recycling and composting See graph on page 2	49.50%	50.00%	49.25%	Y	<p>Waste sent for reuse, recycling and composting has fallen just below target. However, when compared to the previous years we have identified that the decline in performance has now stabilised. An educational programme has been used to improve resident's knowledge on what can and cannot be placed in their recycling bins.</p>
	SK 495 % of children who live in families that are income deprived	13.43%	No Target	-	-	<p>This group of measures help us to monitor the key health issues across our district. Although there are no targets we will monitor these for any improvement or deterioration over time.</p>
	SK 498 Obesity prevalence among adults (aged 16 & over)	24.3%	No Target	-	-	
	SK 499 Prevalence of childhood obesity in school children in year 6 (ages 10-11)	17.48%	No Target	17.87%	Y	
	SK 500 % of adults (aged 18+) self reported smoking	23.57%	No Target	21.65%	N	






	Code & PI Description	2012/13	Annual Target	2011/12	Have we improved?	Update
		Results	2012/13	Results		
	SK 501 % of streets that meet clean streets standard	83%	No Target	-	-	We have changed the way we collect the data for this measure by combining the different levels used to monitor whether the streets of South Kesteven meet our clean street standard. This is our first year's results.
	SK 502 % of households that participate in the Green Waste Service	89.9%	No Target	-	-	These results are for our first year that the green waste collection service was chargeable. At the completion of the main charging period we saw 89.9% of customers that had previously used the service rejoin.
	SK 503 All Crime rate	44.48	No Target	52.55	Y	These results are based upon incidents per 100,000 population this is a 15% reduction on the previous year. This is lower than Lincolnshire County Council (52.6 incidents per 100,000)
	SK 507 Number of parks with "green" flag status (includes new & maintained status)	1	No Target	-	-	We have been working towards achieving "Green" flag status in Wyndham Park, Grantham. This accolade was awarded during the summer of 2012.





Promote leisure, arts and culture

	Code & PI Description	2012/13	Annual Target	2011/12	Have we improved?	Update
		Results	2012/13	Results		
	SK 453 Number of visits through our leisure centres	786,144	700,000	755,644	Y	The number of visits through our leisure centres for 2012/13 has increased by 3.9% when compared to the previous year, this is a good reflection on the sustained use of our leisure centres during a challenging economic climate.
	SK 508 Total number of visitors that attend events/shows at SKDC Arts Centres	92,765	No Target	-	-	We have seen well attended events, films and an increase in room hire during the year. However, this is not a complete throughput figure as it does not include general users such as people viewing exhibitions, guests to weddings/functions, coffee shop customers and tourists etc.
	SK 510 Information from key tourist sites eg: Belton, Burghley etc (footfall)	423,857	No Target	368,039	-	This is based on our three main visitor attractions in the district: Belton House visitor numbers: 293,924 Woolsthorpe Manor visitor numbers: 34,533. Burghley House visitor numbers: 95,400




	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 512 Total footfall at key events/festivals where SKDC has invested resource (i.e. Gravity Fields)	46,600	No Target	-	-	The Gravity Fields Festival took place in Grantham celebrating the life and work of Sir Isaac Newton. The event had different types of participants taking part: 113 artists, 1100 community /college students, 37,000 live audience and 8000 online/social media.







Support good housing for all

	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 449 Number of days of total "void" lettings and repairs	26.29	29	30.42	Y	This measure help us to ensure that when one of our properties becomes vacant that the time taken to re let is carried out in a timely manner. Year on year we have managed to reduce this down by 4.13 days.
	SK 529 % of SKDC housing stock that meets the national Decent Homes Standard See graph on page 1	98%	97%	96%	Y	The decent homes figure has exceeded target to reach 98% which reflects the various refurbishment programmes which have been undertaken during 2012/13.
	NI 154 Net additional homes provided	510	No Target	474	Y	There have been 7% more new homes completed over the past year when compared to 2011/12. However this is dependent on activity in the housing market and the continuing impact of the economic climate.
	SK 516 Total number of private sector properties brought back into use	13	No Target	-	-	This relates to the number of private sector landlords that have been awarded a grant from our Empty Homes Fund scheme and where properties have been returned back into use.
	SK 523 Number of private sector rented properties that have been improved through advice or intervention	106	No Target	-	-	106 private rented properties have been improved were advice or intervention has taken place. 6 have been externally insulated 5 have been improved through decent homes funding 95 have had category 1 & 2 hazards resolved

	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 528a Private sector average rent levels within Grantham (3 bedroom property)	£593	No Target	-	-	Compared to average rents in the Grantham area for a three bedroom property, the maximum amount of Housing Benefit that could be paid for these rental liabilities is £475.02. The average rental levels exceed the benefit cap (19.9% above).
	SK 528b Private sector average rent level within Bourne (3 bedroom property)	£593	No Target	-	-	Compared to average rents in the Bourne area for a three bedroom property, the maximum amount of Housing Benefit that could be paid for these rental liabilities is £549.99. The average rental levels exceed the benefit cap (7.3% above).
	SK 528c Private sector average rent levels within Stamford (3 bedroom property)	£713	No Target	-	-	Compared to average rents in the Stamford area for a three bedroom property, the maximum amount of Housing Benefit that could be paid for these rental liabilities is £549.99. The average rental levels exceed the benefit cap (22.9% above).
	SK 528d Private sector average rent levels within Market Deeping (3 bedroom property)	£746	No Target	-	-	Compared to average rents in the Market Deeping area for a three bedroom property, the maximum amount of Housing Benefit that could be paid for these rental liabilities is £549.99. For all of these measures the average rental levels exceed the benefit cap (26.3% above)

Well run council

	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 534 Number of Complaints received	375	No Target	367	N	Our customer feedback procedures have been reviewed over the last year to ensure have we robust management information, its adding value to the organisation and enables us make necessary changes where needed to improve our services.
	Number of Compliments received	316	-			
	SK 538 % of projects completed	61.3%	No Target	-	-	During the last year 61.3% of our projects were completed following clear and concise reports setting out the benefits that were presented to our management team.

	Code & PI Description	2012/13	Annual Target 2012/13	2011/12	Have we improved?	Update
		Results		Results		
	SK 429 Number of days taken to determine major planning applications (end to end times)	156.2	90	87.16	N	The average numbers of days taken to determine planning applications have not met their targets. However, we identified during the course of the year a set of actions to improve performance. These actions are now starting to show improvements in our planning performance.
	SK 430 Number of days taken to determine minor planning applications (end to end times)	77.8	55	61	N	
	SK 431 Number of days taken to determine other planning applications (end to end times)	70.8	50	56.26	N	
	SK 432 Number of days taken to determine householder planning applications (end to end times)	52.3	45	50.91	N	
	SK 144 Working Days Lost Due to Sickness Absence	9.98	10.00	10.92	Y	
	SK 533 Customer overall satisfaction	Citizens Panel Results				We invited our customers to join our new Citizens Panel which consists of 1000 people. These are the results of a survey they took part in: 92% very or fairly satisfied with local area as a place to live 79% very or fairly satisfied with the way council runs things 75% use council owned car parks 64% use our parks, playgrounds and open spaces.



South Kesteven District Council
Council Offices
St Peter's Hill
Grantham
Lincolnshire
NG31 6PZ

t: 01476 40 60 80
e: pr@southkesteven.gov.uk
w: www.southkesteven.gov.uk

Briefing note for SKDC Scrutiny Committee: Procurement Lincolnshire

This note provides an update on the feedback on the recommendations made in the Scrutiny Committee Review of Procurement Lincolnshire.

Recommendations 1 – 4

A small working group including officers from Procurement Lincolnshire and representatives from the District Councils has met on a number of occasions to consider the savings methodology and the way that savings are recorded and reported. The working group has considered recommendations 1 – 4 in this work. The outcome of the review of the savings methodology and recommendations for change will be considered at the November meeting of the Strategic Procurement Board (SPB). The SPB includes a senior (Director) level representative from each of the Councils. I believe that the proposed changes address the issues raised by SKDC Scrutiny Committee. The decision of the SPB will be reported to SKDC following the Board meeting in November.

Recommendation 5

This recommendation was accepted by the SPB and this approach for setting the targets was implemented for the 2013/14 savings target.

Recommendations 6

Procurement Lincolnshire acknowledges and welcomes a vast improvement in terms of engagement and participation in collaborative exercises from a South Kesteven District Council perspective. This has been evident through the various procurement exercises, two examples of which are the Lincolnshire Collaborative Heating Repairs and Maintenance Contract and the Countywide Grounds Maintenance Project. In respect of both these exercises SKDC representatives have been keen to be involved at from the very beginning, feeding into the initial scope of the project and sourcing strategy, they have also dedicated the necessary time and resource when required and have been fundamental in aspects such as development of the specifications / requirements, establishing award criteria and evaluation.

Recommendations 7

Nothing further to add to this recommendation.

Recommendation 8

The Procurement Advisory Board (PAB) has not met since the supplementary recommendation taken by the Scrutiny Committee in June that was advised to the Head of Procurement Lincolnshire on 30 July. Therefore, the PAB has not had the opportunity to consider this recommendation but informal discussion with Board members suggests that the Board is open to a discussion about the number of elected members that sit on the Board. PAB is scheduled to meet in November when this recommendation will be considered.

Sharon Cuff
Head of Procurement Lincolnshire

Agenda Item 11

SCRUTINY COMMITTEE WORK PROGRAMME 2012-15

12 June 2012	Future service provision at Grantham hospital	<i>A special meeting scheduled on 11 July 2012</i>
	Performance - Q4 report	<p>The report included a summary of measures, performance against them and direction of travel</p> <p>The Committee noted in particular, the indicators which related to: long-term sickness absence, fly-tipping, ticket sales for live events, market occupancy in Grantham and the collection of non-domestic rates.</p>
	Procurement Lincolnshire - feedback	<p>Consideration of report by Strategic Director – Corporate Focus which summarised responses to recommendations made in the Committee Scrutiny Review.</p> <p>The Committee asked for clarification of the governance structure and that representatives from Procurement Lincolnshire’s boards attend a future meeting to directly respond to the recommendations made in the Committee’s review.</p>
	Wind energy	<p>A question was received from a member of the public, which Committee members considered.</p> <p>The council was in the process of developing a supplementary planning document.</p> <p>There were concerns that parish clerks had not received consultation documents and the Committee recommended that the process to adopt an SPD should not continue until all parish council were given the opportunity to participate in consultation.</p> <p>The Committee set up a working group to scrutinise the process used to develop the SPD.</p>
11 July 2012	Future service provision at Grantham	<p>Representatives from the South West Lincolnshire Clinical Commissioning Group and Grantham Hospital gave committee members a presentation on the Shaping Health Mid Kesteven, which included information on services at Grantham hospital’s accident and emergency department. They gave a further presentation on the provision of mental health services across Lincolnshire.</p>

		<p>Councillors asked questions of the panel on subjects including: possible reasons for public concerns, service delivery models, ambulance provision, paediatric services, staff recruitment and retention, governance, customer satisfaction, stroke care and consultation.</p> <p>Committee members agreed after the meeting to produce a press release which stated they felt reassured by what they were told. Reference was made to the release in the Grantham Journal on 13 July 2012.</p>
28 August 2012	Performance - Q1 report	<p>The Head of HR, Customer Services and Performance (Sue Griffiths) summarised report number PPMO2, which provided a summary of performance and project progress during the first quarter.</p> <p>The Strategic Director – Development and Growth (Ian Yates) gave a presentation on the progress of work within the Grow the Economy priority.</p>
	Scrutiny Committee annual report 2011/12	The draft annual report was approved for submission to the council meeting on 18 October 2012.
	Stamford and Rutland Hospital Clinical Strategy	<p>The Medical Director for Peterborough and Stamford Hospitals NHS Foundation Trust (John Randall) gave a presentation on the proposed Clinical Strategy for Stamford and Rutland Hospital.</p> <p>Councillors asked questions on the presentation and Mr Randall explained the next stages in producing the proposed Clinical Strategy.</p>
	Procurement Lincolnshire	<p>Representatives from Procurement Lincolnshire presented their 2011/12 annual report.</p> <p>The Committee agreed that the Chief Executive should be asked to facilitate the following</p> <ol style="list-style-type: none"> 1. To take the Scrutiny Committee's recommendations to a meeting of the Procurement Advisory Board and the Strategic Procurement Board for discussion and to make resolutions 2. Request that the chairmen of the Procurement Advisory Board and the Strategic Procurement Board attend a

		future meeting of the Scrutiny Committee to go through their feedback
9 October 2012	East Midlands Ambulance Service Consultation	Resolution agreed: "This committee believes that the principle of reorganisation advocated, based on a system of dispersal, is very sound however there are a number of errors and problems with presentation. Presentation needs to be much clearer (including the feedback form and the maps) if the public is to understand it. The committee also felt that given the principle of dispersal and fast response more information on the number and types of ambulances and investment in them is required. The committee also stressed concerns about catering for major emergencies for example on the A1 road and east coast mainline railway or tourism along the coast in the summer (seasonal adjustment). The Committee expressed concern that consultation sessions may not be available to people who work because of their timings and suggested that additional events should also be scheduled to allow all interested parties to take place in the consultation exercise." Rep to be invited to the next meeting
	Procurement Lincolnshire	The Strategic Director, Corporate Focus explained that the Committee's Scrutiny Review of Procurement Lincolnshire was sent to the Procurement Advisory Board in April/May 2012. The report was resubmitted for consideration by the board at its meeting in September 2012. It was also scheduled that the Procurement Steering Board would consider the report at its meeting in October 2012. The chairmen of both boards had been invited to attend a future meeting of the Scrutiny Committee to present their feedback.
	Relationship between portfolio holders, officers and PDGs	A presentation was given by the Community Engagement and Policy Development Officer and the Principal Democracy Officer. As a result a recommendation was made that the Schedule of Decisions (which replaced the Forward Plan) should cover a 4-month period. The Strategic Director Corporate Services and the Community Engagement and Policy Development Officer were tasked to devise a feedback mechanism. It was also agreed that

		an update would be provided for the Committee in October 2013.
	Ratification of work programme	The Committee ratified the draft work programme and the membership of working groups
27 November 2012	Performance - Q2 report	<p>The Performance Management Officer (Sam Selby) summarised report number PPMO3, which provided a summary of performance and project progress during the second quarter.</p> <p>The Head of Development and Growth summarised work that had been done to improve performance within Development Management.</p> <p>The Head of Housing and Neighbourhoods (Ian Richardson) talked about work around the 'Good Housing for All' priority.</p>
	<p>Grounds maintenance – contract monitoring</p> <p><i>Issue raised by Bourne Town Council and through Resources PDG</i></p>	<p>The Team Leader for Operations from Property and Facilities and the Grounds Maintenance Supervisor outlined the current grounds maintenance contract, which was due to end in 2013.</p> <p>Over the summer officers received reports that there were occasions when the contractor had not performed the cutting of verges within the contract specification. Officers were working on developing a new, more robust and enforceable contract.</p>
	East Midlands Ambulance Service	<p>Three representatives from EMAS attended the meeting:</p> <ul style="list-style-type: none"> • Jon Sargent – Director of Finance • Lynn Rutland – Service Delivery Manager • Greg Cox – Operational Support Manager, Lincolnshire <p>They outlined their 'Being the Best' consultation which proposed changes to the way EMAS operates.</p> <p>Councillors were reassured that the changes would not see a decrease in cover in the district and that the location of Community Ambulance Posts should be based on statistical analysis of possible strategic deployment points. Members were keen that representatives should take advantage of local knowledge.</p> <p>Councillors discussed the proposals and</p>

		asked a number of questions of the representatives who attended.
22 January 2013	Presentation in preparation for first stage report of defibrillator/first aid working group	The Committee considered report number ENV578 which provided background information on first aid legislation, LIVES and defibrillators. The Committee identified key lines of enquiry for the working group to investigate and on which to report back.
	Member training	Summary of feedback of Councillor training programme run after 2011 election
	Representatives on Outside Bodies	<p>The working group presented a draft form designed to assist members who represent the council on outside bodies in reporting back.</p> <p>The Committee recommended that the draft form be presented to the annual Council meeting on 18 April 2013 with the report requesting the council make annual appointments.</p>
	Update on relationship between Cabinet, officers and PDGs	<p>The Community Engagement and Policy Development officer gave an update on the communication mechanisms introduced to improve the effectiveness of the policy development groups.</p> <p>The Committee recommended three-monthly updates for a year.</p>
19 February 2013	Performance - Q3 report	<p>The quarter 3 performance report was presented which provided a summary of performance and project progress during the reporting period. It concentrated on the priority themes: 'Keep SK Clean, Green and Healthy' and 'Promote Leisure, Arts and Culture'.</p> <p>An update was given on performance within the Development Management Team. Councillor asked about feedback from the Gravity Fields Festival and requested that the evaluation of the festival (including short-term and long-term gains) be included on a future agenda.</p> <p>There was also discussion about the cleanliness of the street scene within town centres and the funding of work by monies collected through the green waste scheme. Councillors asked for a breakdown showing the use of the funding in creating cleaner town centres.</p>
	Presentation on CCTV to scope	The Community Safety and Licensing Service

	purview of CCTV working group	<p>Manager gave a presentation on CCTV. He told the committee about the equipment, the different types of cameras the team monitored and additional services provided by the team including Shopwatch and Pubwatch schemes as well as the Council's out of hours telephone service.</p> <p>Committee members identified the key beneficiaries of CCTV as the police and felt strongly that they should make a financial contribution for the running of the service. The committee asked Councillor Wootten as chairman of the Lincolnshire Police and Crime Panel to put an item on the agenda of a future meeting to gauge support from other districts and consider putting forward a collective request.</p>
9 April 2013	Procurement Lincolnshire	Alan Thomas and Sharon Cuff (representing Procurement Lincolnshire) attended the meeting and addressed the recommendations made within the Committee's Scrutiny Review. After five years in operation, PL was reviewing its targets and the definitions behind its performance measures. On completion of the review, PL's reps agreed to submit a report to the Committee in September 2013.
	Interim report of the defibrillator working group	<p>Date for final report pushed back to allow continued investigation.</p> <p>The Chairman of the working group provided a summary of its key lines of enquiry, how it was addressing them and plans for further investigation.</p>
11 June 2013	Performance – Q4 report	Moved to 20 August 2013 as "annual report"
	Impact of the self-financing of the HRA	To be considered at a later date that complements the work being undertaken by Resources PDG.
	Procurement Lincolnshire – Governance Arrangements	Discussion around the governance arrangements and scrutiny of Procurement Lincolnshire. The Committee took account of the history of PL and the way its structure developed. It made 2 recommendations on the membership of the Procurement Advisory Board and requesting that PL feedback on this issue when responding to the Committee's other recommendations.
	Pre-application planning advice	The issue was raised at the meeting on 9 April 2013. The Development Management Service Manager and the Chairman of the Development Control Committee attended

		the meeting. The Committee asked a number of questions about how the scheme worked in practice, whether the Development Control Committee should have been included in the decision to introduce pre-application advice charging and the views of the Development Control Committee Chairman.
	Final report of the defibrillator working group	The Committee considered the report and recommendations of the working group. A number of small adjustments were made to the wording of the proposed recommendations and an additional recommendation was added. The Committee endorsed the report, which was then submitted to Cabinet for its consideration.
	Annual review of PDGs	The Community Engagement and Policy Development officer gave a summary of the work completed by the Policy Development Groups
20 August 2013	Gravity Fields - evaluation	The Economic Development and Investment Service Manager and the Economic Development and Regeneration Lead presented a report on the outcomes of Gravity Fields 2012 and gave a presentation on plans for Gravity Fields 2014.
	CCTV	Supt. Vickers from Lincolnshire Police attended the meeting to talk about a countywide CCTV project. He informed councillors that the early intention had been to move to a one or two control room model, however, partners' preferred model was individual control rooms. Supt Vickers explained that the county's Safer Communities Team was working with Procurement Lincolnshire so that, as district councils replaced their equipment they would be brought onto a compatible platform. In that way, any future exercise to reduce the number of control rooms would be simplified. The Committee asked through a follow-up letter for a copy of the technical studies that had been produced to support the work and a written copy of the brief given to Procurement Lincolnshire. They also asked who would carry out any cost benefit analysis on the letting of future contracts.
	Defibrillators	Following consideration by Cabinet, a number of follow-up questions were asked. The Committee tasked officers to supply this information to Cabinet.

15 October 2013	Performance – annual report 2013/14	
	Procurement Lincolnshire - feedback	
26 November 2013	Performance – Q1 & Q2 report	
18 February 2014	Performance – Q3 report	
8 April 2014	Improving Broadband in rural areas	Review work undertaken by onLincolnshire
	Gravity Fields – review of long-term outcomes	
June 2014	Performance – Q4 report	
	Conclusion of work on Member Development	
August 2014	Performance – Q1 report	
October 2014		
November 2014	Performance – Q2 report	
January 2015		
February 2015	Performance – Q3 report	

April 2015		

Specific topics from the housing programme of work and items relating to planning matters will be programmed in as they emerge

Working Group Membership

Working Group	Members
Defibrillator/First Aid Working Group COMPLETED. REPORTED TO COMMITTEE ON 11/06/13	Councillor Paul Cosham Councillor Mrs Rosemary Kaberry-Brown Councillor Bob Sampson Councillor Mrs Judy Smith
Planning matters	Councillor Helen Powell Councillor Paul Cosham Councillor Alan Davidson Councillor David Nalson
CCTV working group DISBANDED	Councillor Helen Powell Councillor Alan Davidson Councillor Reg Howard
Representatives on Outside Bodies Working Group COMPLETED. REPORTED TO COMMITTEE ON 22/01/13	Councillor Michael King Councillor Bob Sampson